

**Graveley Parish Council Meeting Minutes  
of the Full Parish Council taken on Tuesday 17<sup>th</sup> December 2024 at Graveley Village Hall,  
High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

<b>Council members present:</b>	Cllr J Atkinson Cllr M Griffin – Chair Cllr J Lumley
<b>In attendance:</b>	D Galvan (Clerk & RFO to the Council) Cllr D Griffiths (NHC) Cllr S Jarvis (HCC)
24/081	<b>Apologies</b> Cllr C McDonnell (NHC).
24/082	<b>Interests</b> Cllr Griffin made a declaration of interest for agenda item 24/086, with limited dispensation granted (agenda item 21/068) and so that the meeting will not become inquorate he will participate in the discussion/vote.
24/083	<b>Minutes</b> (a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 15 <sup>th</sup> October 2024 as a true and accurate record of proceedings. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Atkinson, that these Minutes be agreed as a true and accurate record of the proceedings and to be duly signed by the Chair. Unanimously agreed.
24/084	<b>Public Issues.</b> None discussed.
24/085/.....	<b>Reports from County &amp; District Councillors, Police and others</b> Cllr Jarvis stated that the resurfacing at Ashwell Common to be don next week. He is chasing up Milksey Lane/Graveley Lane. Maintenance of Footpath 17 (the footpath between the two pubs is not on the maintenance schedule) residents are advised to report it to HCC when it gets overgrown. Cllr Griffiths reported that the NS1 decision was voted – the Master plan (originally rejected in July 2024) and re-presented, overall approved.

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24/085 (Cont.d)	North Herts Heroes closes in January 2025. Car Park pricing will be rising for all North Herts car parks a 7% increase, post April 2025. Removal of refuse bins in the Parishes (the Clerk to update the Parish Council in her report for Graveley).
24/086	<p><b>Finance</b></p> <p>a) To authorise the payment schedule in accordance with the budget for December 2024.  <b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Atkinson. December 2024 payment schedule was authorised. Unanimously approved.</p> <p>b) To consider and agree draft budget proposal for financial year 2025/2026.  <b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Atkinson. The draft budget proposal is set to be the final GPC Budget for the financial year of 2025/2026. Unanimously approved.</p>
24/087/.....	<p><b>Planning</b></p> <p>a) 24/02117/FPH Single storey rear extension and alterations to fenestration. Erection of rear outbuilding to facilitate golf simulator/gym/office with associated decking; erection of greenhouse/store following demolition of existing outbuilding. Installation of front entrance gate to driveway. Manor Farm, Church Lane, Graveley, SG4 7BN.  Cllr Lumley read out the response from the GPC Planning working party and it was stated no objection to this application.  <b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Griffin. Clerk to send out response to NHC Planning Office. Unanimously agreed.</p> <p>b) 24/02342/LBC. Single storey rear extension and internal and external alterations - Manor Farm, Church Lane, Graveley, SG4 7BN.  <b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Griffin. No objection to this planning application. Clerk to send out response to NHC Planning Office. Unanimously agreed.</p> <p>c) 24/02355/FP Replacement of box dormer with two dormer windows on north roof slope and continued use of first floor as one 1-bed studio accommodation. The Studio, Manor Farm, Church Lane, Graveley, SG4 7BN.  <b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Griffin. No objection to this planning application. Clerk to send out response to NHC Planning Office. Unanimously agreed.</p> <p>d) To consider planning applications received during the period (Wednesday 11<sup>th</sup> December to Tuesday 17<sup>th</sup> December 2024). None.</p> <p>e) GA1 &amp; GA2 Update  Cllr Griffin had a telephone call with Cllr Schofield from Weston PC, and it was conveyed as useful - if not conclusive. In summary, at the time of the call (end of November) it looked like Weston PC would be trying to get a</p>

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24/087 (Cont.d)	<p>Traffic consultant to provide alternatives to the current proposals, which would reduce the traffic through Weston and perhaps Graveley. There was mention of possible cost sharing between the two councils.</p> <p>f) To review and consider the GPC Planning working group to continue to support the GPC for a further year.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Atkinson. It was agreed that the GPC Planning working group should continue for a further year. Cllr Griffin extended his thanks on behalf of the GPC to those members for all of their work.</p>
24/088	<p><b>Water pump on Oak Lane</b></p> <p>To consider purchasing a plaque and inscription for the historic water pump on Oak Lane.</p> <p>Three quotes have been obtained for a plaque; ranging from £300 to £532. Graveley Parish Council to vote on the Clerk to order one costing between £350–£532.</p> <p><b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Atkinson. It was agreed for the Clerk to order a plaque costing between £300-£532. Unanimously agreed.</p>
24/089	<p><b>Graveley Parish Council Web site</b></p> <p>The GPC website was developed some 9 years ago, and no longer complies with the requirements for accessibility and viewing via tablets, phones and similar devices.</p> <p>Apart from the initial development and the nominal charge to cover hosting and keeping the .org domain, the GPC has not spent anything on maintenance or updating of the web site after this time.</p> <p>Councillors discussed value for money and the likely longevity going forward - i.e. is it reasonable to expect a new site to last any length of time without having to be redeveloped again. The Clerk expressed the opinion that it was very hard to predict as changes are generally mandated by senior authorities (primarily the Government of the day and County and District councils) and the emerging technologies that individuals adopt.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley. It was agreed for the Clerk to update the Graveley Parish Council to comply accessibility issues which would encompass moving all of the current and archived data into new folders and refresh the look. Approved cost of up to £1,000. Unanimously agreed.</p>
24/090	<p><b>Clerks report</b></p> <ul style="list-style-type: none"> <li>• The Clerk has forwarded information regarding Bags of kindness to the Graveley Village Hall together with Winter Social Celebration event grant application.</li> <li>• <b>Winter salt</b> – Two bags ordered and asked them to replace the bin at Church Lane and refill it.</li> <li>• <b>Training</b> - Briefing for District Councillors on S106 Obligations and</li> </ul>

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	<p>Planning Enforcement S106 extended to Parish Councillors to take place on on-line via Zoom in January 2025.</p> <ul style="list-style-type: none"> <li>• <b>Dog Field</b> – The Clerk has asked NHC why wasn't the structures, or even just the play frame be located down the other end of the field, which would have limited to some extent the noise suffered by the residents living around the field? NHC replied that they did raise this with the applicant, but they did not wish to relocate so they had to make a decision on proposed application. Given that the Environmental Health did not have any objection and that it is a temporary decision they recommended approval.</li> <li>• <b>Refuse Bins being removed from Parishes</b> NHC have reviewed the refuse bins in each Parish and with the main aim to ensure that their litter bins are positioned in the most appropriate location to capture litter. There are 15 NHC bins in Graveley with 6 bins due to be removed. 1 x Ashwell common – near Grinders End, 2 x High Street – one past the George and Dragon, the other by the Village Hall, 2 x Ponside, 1 x Church Lane.</li> </ul>
24/091	<p><b>Items for consideration at next meeting</b> None.</p>
	<p>Meeting closed at 9.05pm</p>

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